

## Eagles Netball Club COVID-19 Risk Mitigation Plan

**Indoors: The Marist School, Altwood School, Steve Redgrave Centre, Trevelyan School, Heathfield School . Outdoors: St. Crispins School**

Our Lead COVID-19 Officer is...	Christina Berenger - Lead	Received and read COVID-19 Netball Handbook (EN supplied)	<Yes	Date completed	Updated 25th October 2020	
Other COVID-19 Officers/squad members are	Team Managers / Covid Assistants: MB, FH, SV, LH, JL, IT, KK	Watched COVID-19 Netball deliverer training video	<Yes	Additional Comments:		
	INSERT NAME	Venue risk assessment received & reviewed	<Yes			
		Clear understanding of venue operators guidance for COVID-19	<Yes			
	<b>Requirement</b>	<b>Eagles Netball Club will.....</b>	<b>Relevant Club Documents to help</b>	<b>Who within our club will do it?</b>	<b>Status</b>	<b>England Netball tips and tools to help</b>
Checking for symptoms	How will you make members of your club aware of symptoms that mean they should not attend netball training or matches?	Email sent via Engage to all members. All coaches are aware of symptoms and have ensured parents and players are aware . The	Club / Player Agreement	COVID officer / Managers / Deputy		Social media assets and Health screening checklist
	How will your club carry out health screening prior to EVERY session or match to ensure no attendees are knowingly displaying any COVID-19 symptoms	Self Declaration forms submitted electronically on the day of training / competition. All managers have a temperature checker available should this be a specific requirement of the venues risk assessment.	Club / Player Agreement / Regis	Managers / deputy COVID		Health Screening document
	How will test & trace be implemented at your club or league & how will data be stored in line with GDPR/data protection law 2018	COVID officer has all signed Opt In and Agreement forms which details obligations under test and trace. Self Declaration forms submitted electronically on the day of training / competition. These are converted into Excel spreadsheets and deleted after 21 days. All managers have a temperature checker available should this be a specific requirement of the venues risk assessment. For competition, both teams complete team and official sheet with telephone numbers which is stored by each manager and the CTSG.	Club / Player Agreement	COVID officer / Managers / deputy COVID		Test & Trace protocol Using Engage for Test & Trace guide Engage test & trace QR poster
Opt in Policy	How will you ensure that members understand the risks of COVID-19 in a netball context at your club or league?	EN guidance has been sent to all members via Engage with instruction to read all information and sign Opt In and agreement and return to COVID officer. Members are excluded from Eagles netball activity until the signed forms are received. This is now fully embedded within the club processes.	Club / Player Agreement, Opt In	COVID officer		Risks of COVID-19 in netball information sheet
	How will you ensure that the Personal Risk Assessment, particularly for those who are in high risk groups is understood by all members of your club, team or league	EN guidance has been sent to all members via Engage with instruction to read all information and sign Opt In and agreement and return to COVID officer. Members are excluded from Eagles netball activity until the signed forms are received.	Club / Player Agreement, Opt In	COVID officer		Personal Risk Assessment document
	How will you ensure undue pressure is not put on members to return to training or matches and they have the option to 'opt in' based on their own personal circumstances and feelings	EN guidance has been sent to all members via Engage with instruction to read all information and sign Opt In and agreement and return to COVID officer. Members are excluded from Eagles netball activity until the signed forms are received.	Club / Player Agreement, Opt In, Engage	COVID officer		Opt in guidance and statement
	How will you understand the needs of any players who may be returning to training post COVID-19 case once they well enough	COVID officer has completed the COVID training and cascaded the learning which includes safeguarding and well-being of those returning and other club members		COVID officer		
Travelling to and from training and matches	How will you ensure travel is safe and well managed, as well as compliant with Government guidance i.e. no car sharing outside of household	EN guidance has been sent to all members via Engage with instruction to read all information and sign Opt In and agreement and return to COVID officer. Members are excluded from Eagles netball activity until the signed forms are received.		COVID officer		Travel infographic
	Do you need to stagger start and finish times to help manage parking at your venue as lift shares may not be possible?	A limited number of age groups are training which enables staggered training sessions. As per South policy, we are instructing all subsequent training / match squads / opposition, remain in their cars until they are told the building / court is free to enter.				
Club Personnel	How will you identify any training needs of any club coaches, volunteers, officials or others?	COVID Whatsapp group for all coaches and COVID officer with regular communication		COVID officer / Managers / deputy COVID		
	How will you understand how your coaches, officials & volunteers feel about returning and how will you support them?	COVID Whatsapp group for all coaches and COVID officer with regular communication. Separate COVID group for all team managers and COVID officer. COVID officer will attend sessions and speak to individuals		COVID officer / Managers / deputy COVID		
Safeguarding	How will the COVID risk changes affect safeguarding and can this risk be managed?	the risk changes are actually enhancing the safeguarding measures		Coaches / managers / other volunteers		
	How will this be communicated with club coaches, officials, volunteers and members?	as above mecahsims are in place		COVID officer / Managers / deputy COVID		
Preparing for training	What is the identified maximum number of players that can attend a training session based on your court availability and numbers of coaches, officials and volunteers needing to attend?	Indoor court will be used for one squad only so this will be a maximum of 25 people (including coaches and COVID officer) Over 18s will train in bubbles of 6 indoors as per latest guidelines 28th September. The update on 22nd October is still unclear in relation to Tier 2 and 3 restrictions. EN is seeking guidance.		coaches		
	What additional sanitisation and PPE are required to deliver your activity and how will any replenishing be overseen?	All members have been requested to have their own sanitiser and wipes with them at all times. Coaches also have a stock, and in addition medical gloves and masks.		coaches		
	How will you understand any specific needs of members, e.g they are shielding or within a higher risk group	as above mecahsims are in place for communication		coaches / managers		

STATUS	
	Not yet started or considered
	In progress
	Completed, actioned and embedded into our club operations

PRIOR TO ACTIVITY

FACILITY USAGE		How will you ensure members (particularly playing members) are conditioned and prepared for netball activity	training continued throughout lockdown with Zoom sessions which included personal training expectations. Pre-season training Has been ongoing which has prepared the players for when competition starts		coaches		England Netball VNC activity
		How will you ensure all members, coaches, officials, volunteers and parents (if appropriate) understand the COVID-19 rule modifications	EN guidance has been sent to all members via Engage with instruction to read all information and sign Opt in and agreement and return to COVID officer. Members are excluded from Eagles netball activity until the signed forms are received.		COVID officer / coaches		
	Movement on site	How will use the venue to ensure social distancing? Drawing a plan may be a useful way to plan this.	A limited number of age groups are training which enables staggered training sessions. As per South policy, we are instructing all subsequent training / match squads / opposition, remain in their		COVID officer / Managers / deputy COVID		
		How will traffic of people flow at your venue, do you need to establish a one way system?	Parents are not permitted to socialise on site. A limited number of age groups are training which enables staggered training sessions. Numbers are manageable to enable and control social distancing. ONE way systems have been put in place where there are 2 entry / exit points and this is communicated to the hometeam and the opposition in advance, and reminded when on site		COVID officer / Managers / deputy COVID		Site signage
		What guidance does the venue have in place and how will you ensure you implement it?	Eagles Risk Mitigation Plan has been shared with each of the venues, who have also provided their plans. Each team manager is aware of the requirements for each venue.		COVID officer / Managers / deputy COVID		
		How will you communicate this with all members ahead of the sessions?	All team covid officers, and coaches are very aware of club responsibility and have been managing this over the last few months.		COVID officer / Managers / deputy COVID		
		How will you ensure there is not an outdoor alternative venue that can be used?	We had been using outdoor facilities available until September. However due to lack of light and inclement weather, u16s are now training indoors. Over 18s will train in bubbles of 6 indoors as per latest guidelines 28th September. The update on 22nd October is still unclear in relation to Tier 2 and 3 restrictions. EN is seeking guidance.		coaches		Venue selector decision making tool
	Indoor Facilities	How will you ensure there is adequate ventilation in the indoor venue if an outdoor court can not be accessed?	the indoor venues available comply with the ventilation guidelines, but we will in addition open all doors to provide additional fresh air.		coaches / COVID officer		
		How will you ensure you are fully aware of the venue operators procedures, including rigorous cleaning?	Each venue has been asked for their COVID Risk Assessments and Management Plans. The venues are all sanitised prior to our use, and the club assumes responsibility for maintaining the sanitisation during the hire period.		COVID officer		
		How will you ensure that strict hygiene and sanitisation protocols are undertaken	Coaches are all aware of requirements and have already adopted the 15 minute cleanse in addition to start and finish cleanse. Managers will be overseeing the compliance in a deputy COVID officer role. We have introduced an electronic checklist to ensure that a full risk assessment and sanitisation takes place at every training session, and every fixture (south Region risk assessment)	Covid officers and assistants will sanitise relevant surfaces within the hall before training commences - benches, posts,	COVID officer / Managers / deputy COVID / coaches		
	Risk assessment	Who from your club will work with the venue provider to obtain a risk assessment for the venue?	COVID officer	RA	COVID officer		
		How will you share with your members how the venue will operate and ensure you adhere to any elements within venue risk assessment	as above mechahsims are in place for communication	RA	COVID officer / covid assistants / manager		
		How will you ensure the Pre-Venue check with enhanced COVID-19 checks are completed at every session and match	Coaches are all aware of requirements and have already adopted the 15 minute cleanse in addition to start and finish cleanse. Managers will be overseeing the compliance in a deputy COVID officer role. Venues will be asked to provide details of their own cleaning schedule to assure the club that it has been cleansed prior to our use. We have introduced an electronic checklist to ensure that a full risk assessment and sanitisation takes place at every training session, and every fixture (south Region risk assessment)	RA	COVID officer / Managers / deputy COVID		Pre Venue check
	Hygiene & cleaning	How will you ensure the venue being used is cleaned regularly and in line with Government guidance?	Venues have been asked to provide their risk assessment and management plan which will include details of their own cleaning schedule to assure the club that it has been cleansed prior to our use.	venue RA	COVID officer / Managers / deputy COVID / coaches		
		Who will identify heavily used surfaces/points at the venue you use and how will you make members aware of these to help reduce touching these surfaces?	Coaches are all aware of requirements and have already adopted the 15 minute cleanse in addition to start and finish cleanse. Managers will be overseeing the compliance in a deputy COVID officer role. We have introduced an electronic checklist to ensure that a full risk assessment and sanitisation takes place at every training session, and every fixture (south Region risk assessment)	venue RA	COVID officer / Managers / deputy COVID / coaches		
		How will you report any concerns if you are concerned about the cleaning within venues?	via COVID officer to venue		COVID officer / Managers / deputy COVID		


	<b>Changing Rooms &amp; showers</b>	How will you share with your members the need for them to arrive ready to play/train and that changing facilities are not available?	EN guidance has been sent to all members via Engage with instruction to read all information and sign Opt In and agreement and return to COVID officer. Members are excluded from Eagles netball activity until the signed forms are received.		Managers / deputy COVID		Arrival infographic
		How will you share with any opposition for matches that changing rooms and showers are not available?	Managers will include this point in their emails to oppositions when sending arrangement for the competition		Managers / deputy COVID		
	<b>Toilets</b>	What is the procedure for use of toilets at your venue?	one in, one out with washing hands and sanitising before entering the hall		Managers / deputy COVID		
		How will you share this with all members?	managers will communicate this point and oversee the movements of players outside the hall		Managers / deputy COVID		
		How will you share this with any opposition?	Managers will include this point in their emails to oppositions when sending arrangement for the competition		Managers / deputy COVID		
<b>Match Hospitality</b>	How will you ensure refreshments/water are available to be replenished at your venue?	There will be no refreshments provided		Managers / deputy COVID			
<b>DURING ACTIVITY</b>	<b>Arrival &amp; registration</b>	How will you establish a drop off and pick up system that ensures large numbers at training/in venue is minimised?	A limited number of age groups are training which enables staggered training sessions. Numbers are manageable to enable and control social distancing. If sessions are following each other, the subsequent session cannot enter until the previous has left. Manager will communicate with their squads to remain in their vehicles until the court / building is free to enter. Masks are to be worn upon entry and exit to the Steve Redgrave Sports centre. They can be removed once in the sports hall.		Managers / deputy COVID		
		How will registration work at your club including matches ensuring health screening takes place before mixing with others?	Electronic register has questionnaire where each person attending is asked to self declare re symptoms. Self Declaration forms submitted electronically on the day of training / competition. These are converted into Excel spreadsheets and deleted after 21 days. All managers have a temperature checker available should this be a specific requirement of the venues risk assessment. For competition, both teams complete team and official sheet with telephone numbers which is stored by each manager and the CTSG.		Managers / deputy COVID		Arrival infographic
		How will you register all attendees whilst maintaining social distancing and ensuring verbal confirmation of being symptom free	Entry to venue is strictly managed with one person at a time. Checks will be done in the foyer, and subject to clearance they will be directed straight into the sports hall. The opposition will be expected to complete the same process		Managers / deputy COVID		
		What will your clubs procedure be if someone arrives who symptoms who is U18? Where will they wait for collection by responsible adult	Parents / guardians remain on site until young player has been checked and admitted		Managers / deputy COVID		
	<b>Activities</b>	How will you ensure all coaches are aware of this plan and the latest guidance from England Netball when planning activities?	as above mecansims are in place for communication		coaches / covid officer		
		How will any breaks from activity be managed to ensure social distancing is maintained?	Coaches and managers will ensure this is monitored and managed. Personal responsibility has also been placed on individual members by way of the Player / club agreement.		coaches		
		How will you facilitate reminders of COVID-19 rule modifications and common netball behaviours that need to be modified e.g. idle interactions Specifically thinking about younger players (particularly U11's) how will you ensure they COVID-19 rule modifications are constantly reinforced and players reminded of the behaviours they need to modify	Coaches and managers will ensure this is monitored and managed. Personal responsibility has also been placed on individual members by way of the Player / club agreement.		coaches		Rule Modifications
		How will you ensure guidance from England Netball re equipment is adhered to?	Coaches are all aware of requirements and have already adopted the 15 minute cleanse in addition to start and finish cleanse. Managers will be overseeing the compliance in a deputy COVID officer role.		coaches		Equipment sanitisation poster
	<b>Use of equipment</b>	How will you ensure the sanitisation of netballs is able to happen regularly (minimum every 15 mins) throughout session?	Coaches are all aware of requirements and have already adopted the 15 minute cleanse in addition to start and finish cleanse. Managers will be overseeing the compliance in a deputy COVID officer role.		coaches		Equipment sanitisation poster
		How will you manage the use of bibs within your club/league to ensure they are not shared?	We have sourced multiple sets of bibs which will mitigate any requirement to share		coaches		
		<b>Injury treatment</b>	How will you ensure first aid can be administered appropriately during COVID-19?	Coaches have the required PPE and are aware that first aid is still a necessity. Minor wounds are to be self treated by player to minimise contamination.	Club / Player Agreement	coaches / first aider	
	How will you ensure all qualified first aiders within your club are aware of the guidance from St Johns Ambulance?		This has been shared with coaches by the COVID officer	Club / Player Agreement	coaches / first aider		

	Spectators	What is your venues policy on spectators?	At this time, spectators are NOT permitted at the indoor venues. Outdoor venues will be discussed on a case by case basis subject to the RA of the venue, and the physical barriers in place around the courts to ensure spectators are not within the court area and maintain a 2 metre distance between each other (unless same household). St Crispins do permit spectators on the grass area outside the perimeter of the courts, as long as social distance rules are complied with.	Club / Player Agreement	Managers / deputy COVID			
		How will you communicate this with your members?	Via the managers	Club / Player Agreement	Managers / deputy COVID			
		How will you manage during any competitions where away team have travelled a good distance. Where would any parents who had driven opposition wait?	if the away venue does not have separate viewing facilities, parents will be asked to wait in their vehicles. Outdoor venues will be discussed on a case by case basis subject to the RA of the venue, and the physical barriers in place around the courts to ensure spectators are not within the court area, and maintain a 2 metre distance between each other (unless same household)	Club / Player Agreement	Managers / deputy COVID			
	Hygiene & PPE	How will hand hygiene been maintained during every session and match?	Coaches are all aware of requirements and have already adopted the 15 minute cleanse in addition to start and finish cleanse. Managers will be overseeing the compliance in a deputy COVID officer role. We have introduced an electronic checklist to ensure that a full risk assessment and sanitisation takes place at every training session, and every fixture (south Region risk assessment)	Club / Player Agreement	coaches			
		What PPE requirements are there for your club	All members have been requested to have their own sanitiser and wipes with them at all times. COVID assistants also have a stock, and in addition medical gloves and masks.	Club / Player Agreement	coaches			
		Who is responsible for ordering/sourcing/providing PPE within your club?	COVID officer and coaches	Club / Player Agreement	coaches			
		How will specific volunteers notify when any additional PPE or sanitisation products are required?	via the Whatsapp communication	Club / Player Agreement	coaches / managers/first aiders			
	POST ACTIVITY	Test & Trace	Who will be contacted and how will they communicate with others any positive cases of COVID-19?	COVID officer will follow Test & Trace protocol. As per governments guidelines, the club covid officer does not have responsibility to inform club members of a positive covid test. This is the	Club / Player Agreement	COVID officer		
			How will your club check and review the operations of club sessions and activities?	Coaches and COVID officers communicate several times a week		COVID officer		
		Review	How will any updates to any procedures or club protocols be issued to all members?	Via COVID officer and managers, and Engage communication		COVID officer		
When will this plan be reviewed in it's whole?			every month, or when the government or EN guidelines change		COVID officer			
How will the club committee operate during COVID-19 to ensure timely decisions, reviews and understanding of most up to date guidance?			the coaches and managers are committee members so communication is already in place		Coaches / Committee			
Breach in guidance		What will procedure will you have in place to manage any in the guidance?	warnings will be made at the time, persistent breaches will result in a written warning from the Club Chair, any further breaches will be a disciplinary matter for the committee to discuss	RA	Committee			
		What procedure will you have in place to manage any severe and consistent breach in guidance	Club Policy	RA	Committee			